



2019 INVITATION TO APPLY for COMMUNITY SERVICE PROJECTS

ALM Charities, D. L. Gasser Construction and Milestone Materials are proud to sponsor The Big Dig Community Service Projects Grants.

Mission

The mission of The Big Dig is to "*dig in*" and help out our area communities.

Vision

The Big Dig grant application serves as a catalyst to our company and its employees who value working with non-profit organizations to enhance their community through the completion of a community service project that will:

- (1) help build a better tomorrow for the children and families of our area communities
- (2) encourage unity of community members of all ages to bridge the generation gaps
- (3) create a unique and lasting experience between our business, our employees, and our communities
- (4) educate the public on the value of the construction and mining industry and the benefit of having them be members of their community
- (5) bring out "*the construction worker*" in all of the volunteers and benefactors by including them in the work

Community Service Projects will be completed / built in 2019-2020. Due to the complexity and preparations for some of the projects selected, as well as our construction workload; the potential for project schedules to cross calendar years exists. Therefore, 2019 Big Dig Community Service Projects may carry into 2020.

What type of Community Service Projects can you apply for:

Community Service Project submittals should not be limited to gravel and asphalt type projects. Grant applications could be written for such projects/events like these:

- community park improvements
- homeless shelter improvements
- school playground
- school program enhancements
- community center improvements
- food pantry improvements
- assistance/enhancements to children's programs

We encourage applicants to think "outside the box" when submitting their project.

Budget Parameters: It's ok to ask for the "sky" in hopes you get "the stars and/or the moon". See also page 6.

APPLICATION GUIDELINES:

Non-profit organizations from Adams, Columbia, Juneau, Marquette, Richland, and Sauk counties may complete the Application Form 2019-2020.

Please be specific in your grant application. Feel free to provide whatever format and supporting documentation your organization deems appropriate in filing a complete and persuasive application. ***Our board reserves the privilege to request an interview in conjunction with your grant application to expound on your request.***

In addition, your organization must be willing to provide a three-year (side by side) of the charity's financials. The financial stability of your organization will be a factor in the decision process.

Your organization must be deemed a Charitable Organization by the State of Wisconsin, Department of Regulation and Licensing and the Internal Revenue Service. Current proof of supporting documentation will be required prior to project selection. Supporting documentation must include a copy of the letter from the Internal Revenue Service deeming your organization a 501(c)(3) as a public charity.

NOTE: A copy of the IRS Determination Letter stating that your organization would be exempt from Federal income tax under 501(c)(3) must be received prior to final grant approvals. Applications that do not have the required letter will not be considered for funding. (This is not the same letter as the State of Wisconsin Tax Exempt or EIN letter.)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

 *Sample language from the IRS letter.
Also provided is an address and phone number.*

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

DEADLINE AND DELIVERY INSTRUCTIONS:

The application deadline for Big Dig projects is Monday, April 15, 2019. Applications can be emailed, mailed by the USPS, or hand-delivered:

The Big Dig
c/o ALM Charities
1000 Terrytown Road * P O Box 441
Baraboo WI 53913

**Organizations will need to submit 6 hard copies of all documents.
All mailed applications must be post marked by April 15, 2019
or
hand delivered to the Gasser office and date-stamped upon receipt.**

QUESTIONS:

Applications and/or Questions can be faxed or email:

Email = thebigdig@almcharities.com

For more information call Tina Neuman, Big Dig Coordinator at 608.356.3311 or Email at thebigdig@almcharities.com an electronic copy of the Invitation To Apply application.

Projected Grant Cycle:

February 15 = grant form available

April 15 = grant deadline

All grants submitted and meeting the grant requirements will be considered; please no phone calls for grant updates.

APPLICATION FORM 2019-2020



ORGANIZATION NAME: _____

CONTACT PERSON: _____ **CELL:** _____

MAILING ADDRESS: _____

PHONE: _____ **FAX:** _____

EMAIL: _____

ORGANIZATION & COMMUNITY INVOLVEMENT:

Provide us your organization's Mission Statement.

In what ways does your organization benefit your community?

How many people/children are served by your organization?

Briefly describe ways your organization contributes to its communities, include partnerships and collaboration efforts that help you to achieve your mission. (Include only documentation for the past three years.)

COMMUNITY SERVICE PROJECT:

Please describe in detail the community service project you would like help with.

Please categorize the estimated cost of your project: (pick one)

- \$ 0.00 - \$ 5,000
- \$ 5,001 - \$10,000
- \$10,001 - \$20,000
- \$20,001 - \$30,000
- \$30,001 - \$40,000

In what ways will this community service project benefit your community?

Will you be partnering / collaborating with other organizations as well for this specific grant request? Please be specific:

What will be your “return on investment” should your organization be a recipient of a grant? In what ways do you believe the organization will be able to measure the outcomes /benefits if you receive a grant? Give details:

ORGANIZATIONAL STRENGTHS THAT CAN ASSIST IN THE COMPLETION OF THE PROJECT:

In what ways is your organization able to assist with (planning, preparations, supplying volunteers for the project, and/or clean up) this Big Dig Community Service Project?

Check all that would apply, however we recommend that you do not over-commit; keep in mind your club’s strengths and weaknesses.

- Serve on a task force*
- Provide non-profit and community volunteers for the project
- Projected number of volunteers _____ the day(s) of the project
- Provide food and drinks to the construction workers/volunteers
- Help with organization and project set up
- Help with preparations prior to the day of the project
- Help with clean up after the completion of the project
- Others: feel free to list other talents and treasures that could enhance your project’s success

*** Minimum requirement: one individual on a task force to help lead the project from planning to completion.**

In closing, we invite you to include additional supporting documentation about your organization and your project that will be beneficial to support this grant submittal. Attachments are acceptable.

You will to need submit 6 hard copies of all documents.

Reminder: Don't forget your copy of the IRS Determination Letter stating that your organization would be exempt from Federal income tax under 501(c)(3) must be received prior to final grant approvals. Applications that do not have the required letter WILL NOT be considered for a grant. (Not the same letter as the State of Wisconsin Tax Exempt or EIN letter.)

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